

Resolutions and Action Taken Report of IQAC 2021-2022

Meeting held on 05/10/2021

Resolutions Taken:

1. Resolved to organize a Covid-19 Vaccination Camp in the college premise for the person aged 18 years and above to give the benefits of vaccine mainly to students, staff and their family.
2. Resolved to initiate different activities in collaboration with different institutes/organizations for the benefit of the students.

Action Taken Report:

1. Covid-19 Vaccination Camp has been arranged in the college premise.
2. Collaboration with different institution has been initiated.

Meeting held on 09/11/2021

Resolutions Taken:

1. Although the IQAC had resolved to invite NAAC by 2020, the college could not proceed to invite due to various hindrances and Pandemic of COVID-19 has slowed down the preparation for the same. Discussing the importance of Assessment and Accreditation the meeting resolved to invite NAAC by 2023.
2. Resolved to conduct special classes for Slow Learners and Quiz, Debate and other Competitions for the Advance Learners.
3. Resolved to fix the intake capacity of new admission at 700 for each year.
4. Resolved to initiate a survey in the locality under Ananya, the women's Forum in collaboration with Departments of English and Assamese, on women awareness after the pandemic of Covid-19.
5. It is resolved that Ananya, the Women Forum will celebrate the Children Day in the local Lower Primary School (123 No. DhamdhamaNimnaBuniyadiVidyalaya). It is further resolved that Anaya will carry on different activities like workshop, seminars for the benefits of our girl students.
6. It is resolved that the faculties will visit student's home to interact with the parents to know issues and problems of the students after the pandemic of Covid-19.
7. Realizing the need of proper guidance to the talented students of the college who aspire to qualify different Competitive Examination, the meeting resolved to initiate a special mission "Mission Super 10" by selecting 10 talented students every year and give them proper guidance to face such exams. It is further resolved that NabajitBaishya, Assistant Professor of Department of Political Science will serve as the co-ordinator of the mission.
8. As the locality of Dhamdhama has a rural based economy and a major portion of the locality contains people from Tribal Community who earn their livelihood by Pig farming, the meeting resolved to contact the State Animal Husbandry Department along with some of the local tribal people to organize a Pig Health and Awareness Camp as a means of extension activity and service to the community.
9. Resolve to provide financial help to needy students as a part of extension activity of the college.

Action Taken Report:

- 1. Preparation for NAAC is going on.**
- 2. Special classes, Quiz Competition, Debate Competition have been organized.**
- 3. Intake capacity of new admission has been fixed at 700 for each year.**
- 4. The survey on women awareness has been conducted.**
- 5. 'Ananya' has celebrated the Children Day in the nearby L.P. School.**
- 6. 'Ananya', has also organized a workshop on Cake Baking to help the students to be financially independent through small entrepreneur like cake baking.**
- 7. Faculties have visited students' home.**
- 8. "Mission Super 10" has been started and 10 students have been selected to carry out the mission.**
- 9. Pig Health and Awareness Camp cum Feed Distribution programme has been organized under the initiative of IQAC in collaboration with ICAR National Research Centre on Pig and State Animal Husbandry Department, Govt. of Assam.**
- 10. Financial help has been provided to RingkhangshriBaro who has been suffering from severe health issues since a long time. The fund for the assistance has been collected from the faculty members.**

Meeting held on 30/12/2021

Resolutions Taken:

1. To understand the problems and needs of the students the meeting resolved to start Mentoring System from the upcoming session. It is further resolved that a Mentoring Committee is to be formed to develop structure and process of the system for academic and non-academic development of the students.
2. To create an excellent teaching learning environment in the college, the meeting resolved to prepare teaching learning policy and remedial policy to outline the approach of the college toward the expectation for teaching and learning.
3. To create consistent learning environment and an easy reporting and documenting mechanism, the meeting resolved to introduce and implement Learning Management System.

Action Taken Report:

1. Mentoring Committee has been formed in the college and Mentoring system has been implemented by all the departments.
2. Making of Teaching Learning policy and Remedial Policy has been initiated.
3. The implementation of Learning Management System is on process.

Meeting held on 18/02/2022

Resolutions Taken:

1. As per the guidelines mentioned in the Office Memorandum published on 11th Feb, 2022 by AHE, Govt. of Assam, the meeting has resolved to form 7 special committees for 7 criteria of NAAC as follows:
 - Curricular Aspect Committee
 - Teaching Learning & Evaluation Committee
 - Research Innovation & Extension committee
 - Infrastructure & Learning Resources
 - Student Support & Progression Committee
 - Governance Management & Leadership Committee
 - Institutional Values & Best Practices.

It is further resolved that the committees which are functional at present will come under these seven committee and will be merged with these committees.
2. The meeting has discussed the issue of improvement of ICT enabled classroom in the college and resolved to purchase Interactive Boards. Further it is resolved to approve the resolution in the Governing Body meeting.
3. Resolved to inform the Governing Body about the need of a Boy's Toilet and initiate its construction.
4. It is resolved that on the basis of CBCS (UG) rules and regulation, 2019 the IQAC of the college will form a guideline for preparation of Skill Project in 3rd and 4th Semester and the same will be circulated among all the departments.
5. Resolved to instruct Department of English as well as other departments to organize online lecture programmes and webinars for the benefits of students.
6. To support environmental sustainability, the meeting has resolve to undertake several measures like plantation of more trees, ban on plastic, medicinal garden and Clean & Green Campus. It is further resolved that the college should proceed for ISO certification.
7. Resolved to organize an awareness programme on Waste management among students and staff of the college to preserve the environment.
8. Resolved to organize NIELIT's Capacity Building Training Programme in the college.
9. To encourage the students to learn how book review is done, the meeting resolved to organize a Book Review Programme in collaboration with Department of Assamese.
10. Resolved to constitute a separate Feedback Committee under the Curricular Aspect Committee to serve the purposes in relation to feedback collection from the stakeholders in online mode.

Action Taken Report:

1. As per the initiative taken by IQAC, the authority of the college has purchased Interactive Boards to improve the facilities in the ICT enabled classroom.
2. Construction of Boy's Toilet is going on.
3. Guideline for Skill Project has been formed on the basis of CBCS (UG) Rules and Regulation, 2019 and all the Departments have followed the same.
4. Department of English has organized online lecture programmes and National webinars.
5. Plantation programmes has been organized by different cells of the college like NSS, NCC, Ananya (The women's Cell). Medicinal garden is on growth. Process for ISO Certification has been started.
6. Awareness programme on Waste Management has been organized.
7. A three day Capacity Building Training Programme of NIELIT has been organized at the college. It has covered Awareness Programme on Cyber Security and Emerging Technologies to Students, awareness Programme on Use of Mobile Application for Digital Payment And e-Governance Services for elderly persons, awareness programme for farmers on use of ICT technologies for effective farming and marketing and awareness programme for women on use of mobile applications for Digital Payment, E-Governance services IT application and cyber security.
8. The Book Review Programme has been organized by IQAC and Department of Assamese.
9. Feedback committee has been constituted and online feedback system has been introduced.

Meeting held on 20/05/2022

Resolutions Taken:

1. The meeting resolved that the every department will continue the practice of student's home visit to interact with their parents and to keep a close connection with the student community.
2. Resolved to celebrate International Anti-Tobacco Day under the supervision of political Science and Philosophy Departments to give awareness to our students about the harmful effect of Tobacco.
3. To promote research culture among the faculty members and students of the college, the meeting resolved to form a Research Cell with the following structure:

Advisors: Minimum three distinguished Professors from nearby universities.

Chairman: Principal of the college.

Convenor: One senior faculty of the college with PhD.

Members: IQAC co-ordinator and three senior faculties of the college.

4. To promote creative and original writing among the faculty members and students, the meeting resolved to form a Publication cell with the following structure:

Chairman: Principal

Convenor: Vice-Principal.

Faculty Members: Head of each Department.

Student Members: President, Secretary and Magazine Secretary of D.A.C.
Students' Union

5. It is resolved that a new add on course on Financial Education will be introduced by the college from the next upcoming session.
6. It is resolved that Internal Complain Committee, Committee for ST/SC, Minority Cell, and OBC Cell, Canteen Supervising Committee will be formed.

Action Taken Report:

1. Students' home visit is one of the regular practices of the college.
2. Anti-Tobacco Day has been celebrated.
3. Research Cell has been formed.
4. Publication Cell has been formed.
5. Certificate course on Financial Education has been started.
6. Different committees have been formed and at present they are in functional mode.